

ENERGY EFFICIENCY CIRCUIT RIDER JOB DESCRIPTION

Basic Functions:

Conduct on-site energy assessments for rural and small community water and wastewater utility systems and make recommendations to those systems on how to retrofit the equipment and operate the system in the most energy efficient manner.

Specific Responsibilities:

1. Energy Efficiency Circuit Riders will obtain some certification credential in energy efficiency assessments/audits.
2. Travels extensively throughout the state to conduct a minimum of thirty (30) energy assessments for rural and small community water and wastewater utility systems.
3. Utilizes state association knowledge to prioritize systems that could realize the greatest benefit from implementing energy efficient practices and equipment.
4. Prioritizes energy surveys toward low-income communities, tribal systems and colonias.
5. Evaluates and understands the electrical energy pricing structure of the electric utilities in the state.
6. Utilizes the system specific energy assessment results to assist the utility system in developing an energy efficiency plan for the future.
7. Educates and assists the utility system in evaluating the different funding options available for equipment improvements.
8. Conducts two (2) on-site sustainable utility management training events and additional energy related training as association determines needs.
9. Maintains a working relationship with the State Rural Development Office.
10. Accurately completes and submits the required program reporting in the required timeframe.
11. Energy Efficiency Circuit Riders will be required to attend NRWA In-Service Training events.

Qualifications

1. Minimum high school diploma or equivalent (GED)
2. Valid Indiana Driver's License and reliable transportation and current insurance coverage
3. Basic knowledge of construction or utility maintenance. Certification or professional registrations in Energy Efficiency Audits/Assessments or ability to obtain this.
4. Prior experience in the preparation and presentation of technical materials to the public, municipal officials; experience facilitating meetings desired
5. Ability to travel throughout the state of Indiana (nearly 100% of time). Occasional travel to other states for additional training and overnight travel may be required.
6. Must be able to lift, push, pull or carry a minimum of 50 lbs.